

**From:** [CAI Texas Testing Communication](#)  
**Subject:** December 5, 2022, Upcoming Texas Assessment Program Activities  
**Date:** Monday, December 5, 2022 1:42:24 PM

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To the Education Service Center and District Staff Members Addressed:

This communication is to inform you of the following upcoming activities for the 2022–2023 Texas Assessment Program.

### **DECEMBER 2022 STAAR ADMINISTRATION**

The testing window for the December 2022 State of Texas Assessments of Academic Readiness (STAAR®) administration opens Tuesday, December 6, and closes Friday, December 16 for Algebra I, Biology, and U.S. History. Districts should administer English I on Tuesday, December 6 and English II on Thursday, December 8.

- Student Responses  
District testing personnel should enter student responses for special paper administrations of online assessments for STAAR English I and English II into the Data Entry Interface (DEI) by December 9, 2022. District personnel must ensure all student responses for paper administrations of STAAR are entered into DEI by **11:59 p.m. (CT) on December 16, 2022**. If district personnel do not enter student responses into DEI by this date, the responses will not be scored. It is highly recommended that districts reserve the last 2–3 days of the testing window for DEI submissions.
- Reporting  
Districts must ensure all student information, including student demographic, program enrollment, and designated supports, is entered in the Test Information Distribution Engine (TIDE) by **December 16, 2022**. If district testing personnel make changes after this date, those changes will not be updated in accountability reports. The reporting student data file format for the December administration is available on the [Texas Assessment](#) website.
- Printed Labels  
Districts will receive confidential student labels for the December administration unless they opt out of receiving labels by **December 16, 2022**. Districts may opt out of receiving confidential student labels through the *Score Reporting and Label Requests* module in TIDE.

### **SPRING 2023 STAAR ALTERNATE 2 ADMINISTRATION**

As a reminder, any student who needs to take STAAR Alternate 2 must have the following fields set to “Yes” in TIDE by **January 6, 2023**.

- *Special Ed Indicator Code*
- *Alternate Student Flag: STAAR Alternate 2*

In addition, the *STAAR Alternate 2 EOC Eligibility* fields and the *STAAR Alternate 2 Paper Format* field (for large print) must be adjusted, as applicable.

### **UPDATES TO THE DISTRICT AND CAMPUS COORDINATOR RESOURCES**

The training video *How to Change Score Codes* has been posted to the [District and Campus Coordinator Resources](#). This video reviews how to change score codes manually, how to view score code change requests, and how to use the bulk upload feature. Refer to the [Updates to Coordinator](#)

[Resources](#) section for additional updates since this resource was posted in August.

For questions or assistance regarding the information in this communication, contact Texas Testing Support at 833-601-8821, [TexasTestingSupport@cambiumassessment.com](mailto:TexasTestingSupport@cambiumassessment.com), or [TexasAssessment.gov](https://www.texasassessment.gov) [via live chat](#).